

## RESPONDING TO SUBPOENA

I. **PURPOSE:** To define the procedures for members to respond to subpoenas issued as a result of activities related to official S.A.V. duties.

II. **GENERAL:** The Green Valley Sheriff's Auxiliary Volunteer's will respond to any subpoena issued by any court in Pima County.

III. **PROCEDURE:** Any member who responds to a subpoena will be in the normal S.A.V. uniform. They will optionally take a S.A.V. patrol car. The use of the patrol car will be coordinated with the on duty 10-100. Gasoline costs for private vehicle will not be reimbursed. Reimbursement for parking costs will be made upon the member presenting a parking receipt to the Deputy Commander, Administration. Meal reimbursement will be \$10 flat rate per day upon submission of a copy of the subpoena.